

Maine Development Foundation

Employee Development Policy

MDF will attempt to make opportunities available to employees within the constraints of the budget for further development of specific skills and expertise deemed of mutual benefit to the employee and MDF. Approval for staff development involving expenditures of funds must be obtained in advance from the President.

MDF will reimburse the cost of tuition relating to required academic course work approved in advance by the President. The employee agrees to furnish proof of satisfactory completion of the course of study, obtain a passing grade and must assume the cost for text books, travel and other related costs.

Membership in professional societies and organizations mutually beneficial to the MDF and the employee may be paid for by the Foundation at the sole discretion of the President and subject to the availability of funds.