

REvitalizeME Program Requirements for Procurement of Goods and Services

Contract awards cannot be made to a former employee, contractor or professional who has developed or has drafted bid specifications, requirements, a statement of work, an invitation for bids, and/or a request for proposals for a particular procurement.

Scenario			
Architect creates bid specifications based on project plans.	Contractor A uses these bid specifications to produce initial estimate of costs used in the application	Contractor A may bid on the project	Contractor 1 did not define the tasks that he/she is bidding on
Project manager writes RFP for project	Consultant B provides task details for a portion of the RFP	Consultant B may not bid on the project	Consultant B helped to define the tasks and thus he/she would have an unfair advantage in the bidding
Property owner needs a ball-park estimate for the cost of engineering plans for a \$50,000 project.	Engineer C calculates costs as percentage of overall projected project costs.	Engineer C may bid on the project.	Engineer C did not define the tasks (create engineering plans) that he/she is bidding on.
Development Company D uses in-house Architect to create plans and specifications for large housing rehabilitation project	Development Company D's contracting department is interested in bidding on the project	The Contracting department may not bid on the project.	Although the plans and specifications were developed by a different part of the company, the contracting department would have an unfair advantage in the bidding.